

## Household Support Fund April 2023 - March 2024\_Risk Register

### Negative Risks that offer a threat to Household Support Fund and its Aims (Aim - Reduce Level of Risk)

Ref	Risk Description	Key Causes	Key Consequence	Status Open / Closed	Strategic Theme	Risk Category	Risk Owner	Key Mitigations	Direction of travel	Current Risk Level			Monetary Impact of Risk £k	Risk Tolerance			
										Likelihood	Impact	Risk Rating		Likelihood	Impact	Risk Rating	Date
1	<b>Poor quality data/modelling of households in need</b>	Poor quality data/ issue of data sources	Under estimation or incorrect identification of households in need.	Open		Legal Service Provision Communities Financial Reputational	<b>Graham Clapp</b>	Results are sample tested back against real life data and other data sets within the Benefits Service	→	1	3	3	NK			0	
2	<b>Incorrect identification of those households in need within statutory equalities groups</b>	Poor quality data/issue of data sources and/or poor matching to known equalities data sources	Households that should benefit from such awards within certain equalities groups, do not.	Open		Legal Service Provision Communities Financial Reputational	<b>Graham Clapp</b>	Full EqIA completed and close working with Equalities Team	→	1	3	3	NK			0	
3	<b>Award mechanism not in place by required deadlines</b>	Procurement timescales not aligning to those needed within the project/political request for distribution. Poor quality advise	Award mechanism not being in place and households therefore not receiving additional financial assistance. Legal challenge to procurement process.	Open		Legal Financial Reputational	<b>Graham Clapp</b>	Close joint working with colleagues in Procurement Support/weekly update meeting/senior sign off of any decisions made.	→	1	1	1	NK			0	
4	<b>Award mechanism not fit for purpose</b>	Market research not being conducted fully/testing of product.	Award mechanism not being in place in time. Contact by those affected to resolve issues. Reputational damage.	Open		Service Provision Communities Financial Reputational	<b>Graham Clapp</b>	Product put forward has been fully tested and used in Free School Meals vouchers exercise on numerous occasion and with same supplier.	→	1	1	1				0	
												0				0	